

## **NASARAWA STATE POLYTECHNIC, LAFIA INVITATION TO TENDER**

In compliance with the Public Procurement Act 2007, the Nasarawa State Polytechnic. Lafia, hereby invites reputable, competent and registered contractors and Suppliers with the capacity and experience for timely delivery of Projects to tender for the Following proposed year 2015/2016(merged) TETFUND Library Development Project.

- Lot 1 Procurement of Various Titles of 472nr Books for School of Business and Management
- Lot 2 Procurement of Various Titles of 663nr Books for School of Engineering
- Lot 3 Procurement of Various Titles of 644nr Books for School of environmental Studies
- Lot 4 Procurement of Various Titles of 510nr Books for General Studies
- Lot 5 Procurement of Various Titles of 626 nr Books for School of Sciences
- Lot 6 Procurement of Library Furniture
- Lot 7 Procurement of library Tools
- Lot 8 Web Hosting Packages

### **(1) SCOPE OF WORK**

The Scope of Work for the listed Projects will be as contained in the tender document.

### **(2) PRE- QUALIFICATION REQUIREMENTS**

Interested Contractors are requested to submit all of the under-listed verifiable documents in Duplicate and fully signed and numbered

- (a) Certificate of Registration with Corporate Affairs Commission (CAC) (including Form CAC2 and CAC7)
- (b) Valid Tax Clearance Certificate for the last three (3) years 2017,2016 and 2015 valid till 31/12/18
- (c) Company's Audited Account for the last three years 2017, 2016 and 2015
- (d) Evidence of Compliance Certificate with Pension Fund-PENCOM (2018);
- (e) Evidence of Compliance Certificate with ITF Contribution (2018);
- (f) Evidence of Compliance Certificate with the National Social Insurance Trust Fund (NSITF) (2018)

(g) Evidence of Registration on the National Database of Contractors, Consultants and Service by submission of interim Registration Report (IRR) expiring on 30/6,18 or valid certificate issued by BPP

(h) Documentary evidence of at least 3 (three similar jobs executed in the last five years including letter of award. Valuation/job completion certificates.

(i) Company profile with CV of professional staff including copies of their academic, professional certificates.

(j) A sworn affidavit disclosing whether or not any officer of the relevant committees of Nasarawa State Polytechnic, Lafia or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its are true and correct in all particulars.

(m) Letter of reference from the Bank indicating willingness to provide credible facility for the execution of the project when needed.

### (3) COLLECTION OF BID DOCUMENTS

Collection of Tender Document is at the office of Director Physical Planning, Nasarawa State Polytechnic, Lafia from 8:00am to 4pm each day, Monday to Friday.

### (4.) BID DOCUMENT FEE

Contractors shall be require to pay a non-refundable fee of ten thousand (N10,000,00) only in the bank draft in favour of Nasarawa State Polytechnic, Lafia

### (5) SUBMISSION OF BIDS

The technical and financial bids should be parked in separate sealed envelopes and clearly marked Technical Bid 'or 'Financial Bid' and specifying which Lot or project is been vied for, at the right top corner of the envelope, both envelopes should be parked in a larger sealed envelope and addressed to: The Rector Nasarawa State Polytechnic. P.M.B. 109 Lafia. Nasarawa State.The name and address of the bidder should be written on the reverse side of the envelope, which must be hand delivered to the office of the rector not later than 12noonon **Monday 28<sup>th</sup> May, 2018.**

### (6) BID OPENING (PRE-QUALIFICATION)

Only the Technical Bid will be opened immediately after the close of submission by 12:00 noon on **Monday 28<sup>th</sup> May, 2018**. The opening of financial bids will only be for those whose technical bids evaluation are successful and will take place one week after the opening of the Technical bids. At the Board room of Nasarawa State Polytechnic, old Admin Block Representative of the Bidders are by this advertisement invited to witness the pre-qualification opening process.

**NOTE:**

- (i) Late submission and unsigned documents will be rejected, and each page of bid document must be duly signed by the contractor
- (ii) Pre-qualification should not be construed to be commitment on the part of the Polytechnic for contract award or right for the bidders to make claims, whatsoever and seek indemnity from the Polytechnic by virtue of responding to this advertisement in)
- (iii) Contractors are advised to page their pre-qualification Documents,
- (iv) For further inquiries, contact the Physical Planning unit of the Polytechnic.

SIGNED:

A.g REGISTRAR